

CREATON PARISH COUNCIL ANNUAL MEETING

2ND JULY 2024

AGENDA

Chair: Councillor Sylvia Winter

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Email: creatonpc@gmail.com

To members of the Council: You are hereby summoned to attend the Annual Meeting of Creaton Parish Council at Creaton Village Hall, Teeton Lane, Creaton on Tuesday 2nd July 2024 at 7.30pm for the purpose of transacting the business detailed below.

Members of the public & press are invited to attend and may address the Council at its Public Forum from 7.30 pm to 7.45 pm.

1. **Apologies for Absence**
2. **To Confirm Minutes of Meetings:** held on 7th May 2024
3. **Declarations of Interest**
4. **Public Forum:** 15 mins
5. **Finance**

Bank Balance on Bank Statement as at 31st May 2024:

Unity Trust Current Account **£29,941.46**

a. **Receipts: None.**

b. **Payments for Approval:**

	Cost	£ Vat	Total
i. Katrina Jones (Clerk salary and home use payment June)	834.22	0.00	834.22
ii. Stephen Hartwell Grass Mowing Services for mowing churchyard (w/c 16 th June)	165.00	0.00	165.00
iii. R&G for mowing Greens & Verges 2/5, 9/5, 20/5	594.00	118.80	712.80
iv. Northants CALC – Chairperson training	96.00	19.20	115.20
v. Cawleys for waste disposal of churchyard bin. Invoice- 668696.	27.66	5.53	33.19
vi. Cawleys for waste disposal of churchyard bin. Invoice – 658996.	27.66	5.53	33.19
vii. Yu Energy (24 Apr 2024 - 31 May 2024). Inv. 01784580.	12.76	0.64	13.40
viii. Yu Energy (24 Apr 2024 - 31 May 2024). Inv. 01784570.	9.11	0.46	9.57
ix. Yu Energy (24 Apr 2024 - 31 May 2024). Inv. 01783744.	36.88	1.84	38.72
x. Yu Energy (24 Apr 2024 - 31 May 2024). Inv. 01785005	96.92	4.85	101.77
xi. Stephen Hartwell Grass Mowing Services for mowing churchyard (w/c 2 nd June)	165.00	0.00	165.00

xii. Stephen Hartwell Grass Mowing Services for mowing churchyard (w/c 19 th May)	165.00	0.00	165.00
xiii. Stephen Hartwell Grass Mowing Services for mowing churchyard (w/c 5 th May)	165.00	0.00	165.00
xiv. BWP Creative Limited (1 year domain renewal)	10.00	2.00	12.00
xv. Eon for street lighting maintenance for quarter ending 30 June 2024	142.50	28.50	171.00

c. **List of Payments and Receipts to be Received and Bank Reconciliation up to 31st May 2024 to be approved**

6. Planning Matters:

a. **Application No: 2024/0625/FULL**

Proposal: Replacement rear porch, new windows and doors to rear and inside elevation. New rooflight to the rear elevation and new windows to existing garage. Landscaping alterations including new garden fence, new pergola screen and new covered bin store to be implemented.

Location: Spring Cottage 9 Home Farm Close Creaton NN6 8NE

Amendment Details: Revised plans.

7. To Receive Update on Neighbourhood Plan and Agree Any Actions

8. To Consider Email from Creaton Women’s Institute Regarding Planting of a Commemorative Tree to Mark 100th Anniversary

9. To Receive Feedback on Northants CALC Chairperson Course from Cllr Winter and Cllr Horne

10. To Consider Issues Raised by Residents Regarding Mowing and Consider any Amendments to Mowing Plan

11. To Note Repair Work to the Green and Consider Any Actions Regarding Exposed Drain

12. To Receive Update on Teeton Lane Development

13. To Receive Update on Creaton in Bloom and Confirm use of the Green

14. To Agree Date for Annual Village Walk

15. To Agree Contents of Village Link Article

16. To Agree Date for Litter Pick

17. To Consider Cottesbrooke Parish joining with Creaton Parish

18. To Note Next Meeting: Tuesday 3rd September 2024 at 7.30pm.

19. To Close the Meeting to Discuss Confidential Staff Matters

20. To Agree Date for Clerk’s Annual Appraisal and Discuss Annual Leave Cover

Signed: *Katrina Jones*

Katrina Jones, Clerk & RFO to Creaton Parish Council

Dated 27/06/2024