

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a cash and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Creaton Parish Council

County area (local councils and parish meetings only): Northamptonshire

Financial year ending 31 March 20xx 24

Prepared by (Name and Role): Katrina Jones, Parish Clerk & RFO

Date: 23/04/2024

	£	£
Balance per bank statements as at 31/3/24:		
Unity Current account	26,480.0	
[add more accounts if necessary]		
		26,480.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)		
[add more lines if necessary]	0.00	
		-
Add: any un-banked cash as at 31/3/24		
		-
Net balances as at 31/3/24 (Box 8)		26,480.0