

CREATON PARISH COUNCIL ANNUAL MEETING

5TH MARCH 2024

AGENDA

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Email: creatonpc@gmail.com

To members of the Council: You are hereby summoned to attend the Annual Meeting of Creaton Parish Council at Creaton Village Hall, Teeton Lane, Creaton on Tuesday 5th March 2024 at 7.30pm for the purpose of transacting the business detailed below.

Members of the public & press are invited to attend and may address the Council at its Public Forum from 7.30 pm to 7.45 pm.

- 1. Apologies for Absence**
- 2. To Confirm Minutes of Meetings:** held on 9th January 2024
- 3. Declarations of Interest**
- 4. Public Forum:** 15 mins
- 5. To Fill Parish Council Vacancy by Co-option**
- 6. Finance**

Bank Balance on Bank Statement as at 29th February 2024:

Unity Trust Current Account **£33,983.05**

a. Receipts: None.

b. Payments for Approval:

	Cost	£ Vat	Total
i. Katrina Jones (Clerk Salary and home use payment January)	814.22	0.00	814.22
ii. Katrina Jones (Clerk Salary and home use payment February)	814.22	0.00	814.22
iii. R & G – cutting verges and Green (October 2023)	368.00	73.60	441.60
iv. YourLocale for Neighbourhood Plan Fees (27.02.24)– to be paid from grant	3,000.00	600.00	3,600.00
v. Cawleys for waste disposal of churchyard bin (January)	37.56	7.51	45.07
vi. Cawleys for waste disposal of churchyard bin – Annual Duty of Care Charge	98.28	19.66	117.94
vii. Cawleys for waste disposal of churchyard bin (February)	37.56	7.51	45.07
viii. YourLocale for Neighbourhood Plan Fees (20.01.24)– to be paid from grant	2,000.00	400.00	2,400.00
ix. Katrina Jones reimbursement of Microsoft Office subscription	49.99	10.00	59.99

- c. **List of Payments and Receipts to be Received and Bank Reconciliation up to 29th February 2024 to be approved**
7. **To Consider Grant Request from Creaton Playing Field Association**
8. **To Receive Update on Neighbourhood Plan and Agree Any Actions including Agreeing Terms of Reference and Appointing Additional Members**
9. **To Receive Report on West Northants Planning Briefing Regarding Local Plan and Consider Documents Provided**
10. **To Consider Quotes for Electricity Supply**
11. **To Consider Correspondence from Resident Regarding Footpaths**
12. **Planning Matters:**
 - a. **Application No. 2024/0625/FULL**

Proposal: Replacement rear porch, new windows and doors to rear and inside elevation. New rooflight to the rear elevation and new windows to existing garage. Landscaping alterations including new garden fence, new pergola screen and new covered bin store to be implemented

Location: Spring Cottage 9 Home Farm Close Creaton NN6 8NE
 - b. **Application No. 2024/0362/PA**

Proposal: Proposed change of use of agricultural building to 1 no. dwellinghouse with associated building operations

Location: Blackberry Hill Farm, Grooms Lane, Creaton, NN6 8NN
13. **To Note Completed Annual Walk Form**
14. **To Consider Quotes for Tree Planting in Churchyard to Replace Fence**
15. **To Consider Any Actions Regarding the Churchyard**
16. **To Receive Update and Agree Actions Relating to Restaurant Door**
17. **To Consider Correspondence Regarding Damage to Village Green**
18. **To Agree Annual Parish Meeting Date**
19. **To Agree Contents of Village Link Article**
20. **To Close the Meeting to the Press and Public to Discuss Confidential Staff Matters**
21. **To Agree Matters Regarding the Clerk's Annual Leave**

Signed: *Katrina Jones*

Katrina Jones, Clerk & RFO to Creaton Parish Council

Dated 29/02/2024