

Creaton Parish Council
Neighbourhood Plan Advisory Committee

Minutes of the meeting of the Creaton Parish Council Neighbourhood Plan Advisory Committee held on 18th October 2023.

Present:

Cllr Chris Reading, Bill Warden, Louisa Norrie, Tom Kimbell, Gary Kirk (YourLocale), Richard Hollingum

Apologies:

Geoff White

1 Welcome

Cllr Chris Reading welcomed the attendees and invited GK to outline the process the group would be required to go through, giving opportunity for questions and clarifications to be made.

NPAC will be an advisory committee to the Parish Council. The submission of the NP will be through the PC.

2 Funding

Funding for the parishes is available from central government via Locality (<https://neighbourhoodplanning.org>). Grants of £10k are available plus an additional £8k if certain criteria are met. There is further financial support available under 'Technical Support'. GK will apply for the initial grant on behalf of the PC though as the financial year runs to the end of March any unspent grant will have to be returned. The PC are able to reapply for the next financial year, up to the maximum of £10k total.

Action: GK to complete funding application and contact PC Clerk to arrange

3 Local Plan

The NP sits within the WNC Local Plan. Currently the Local Plan is (possibly) undergoing revision and NPAC will have to prepare the NP conscious of any changes that may be coming whilst reflecting also the state of the Local Plan at the time of submission.

Action: RH to contact Jane Parry re status of Local Plan

GK to circulate examples of recent 'made' Plans

4 Progress Chart

GK presented a draft Programme showing the major steps to completion. It is possible that NPAC can complete its work in approximately a year and then the work that WNC will be required to do could take up to a further 8 to 12 months.

5 Next Steps

- a) Vision Statement needs to be prepared. From this will come the objectives for the NP and hence the Policies

Action: All to draft Statement for discussion at next meeting

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- b) Questionnaire will need to be prepared and delivered to all stakeholders. A recent questionnaire was prepared and run by WNC with respect to a development on Teeton Lane. NPAC understand that this cannot be used for this project and a new one needs to run.

Action: RH to clarify with WNC if this is still the case

- c) A list of landowners needs to be compiled. WNC will be contacted to see if they have a list, and Land Registry to see how much the searches will cost.
- d) NPAC to discuss whether to allocate site/s. What are the implications of doing this? Does WNC Daventry have a call for sites?

6 NPAC Structure

Cllr Chris Reading was nominated and agreed to be Chair. The Parish Clerk will need to be involved as applications for funding as well as the Submission process will have to go through their office.

Other people will be recruited to assist in the creation of the NP as and when required, particularly when it comes to theme groups and especially to capture the voices of young people and minority groups.

7 Immediate Steps

Between now and mid-November

- Funding bid submitted (GK)
- Housing Needs Survey completed (GK/AECOM)
- Design Guide proposed (GK)

8 Next Meeting

Wednesday November 18th at 7pm at Lilac Cottage