

CREATON PARISH COUNCIL ANNUAL MEETING
14TH NOVEMBER 2023
AGENDA

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Email: creatonpc@gmail.com

To members of the Council: You are hereby summoned to attend the Annual Meeting of Creaton Parish Council at Creaton Village Hall, Teeton Lane, Creaton on Tuesday 14th November 2023 at 7.30pm for the purpose of transacting the business detailed below.

Members of the public & press are invited to attend and may address the Council at its Public Forum from 7.30 pm to 7.45 pm.

1. **Apologies for Absence**
2. **To Confirm Minutes of Meetings:** held on 12th September 2023
3. **Declarations of Interest**
4. **Public Forum:** 15 mins
5. **To Fill Parish Council Vacancy by Co-option**
6. **Finance**

Bank Balance on Bank Statement as at 31st October 2023:

Unity Trust Current Account 33,965.34

a. Receipts

		£
31.07.23	Interest	0.03
08.09.23	VAT reclaim	6,423.55
12.09.23	Wayleave payment	45.77
15.09.23	Burial fee	50.00
26.09.23	Royal Mail	385.00
29.09.23	Precept	13,384.00
19.10.23	Grant (Northants ACRE)	619.16

b. Payments for Approval:

	Cost	£ Vat	Total
i. Katrina Jones (Clerk salary and home use payment October)	819.60	0.00	819.60
ii. Katrina Jones (Clerk salary and home use payment November)	TBC	0.00	TBC
iii. BWP Creative Ltd (Parish Council Websites - Website hosting with support for creaton.org.uk at a cost of £19 per month (billed annually))	228.00	45.60	273.60
iv. M Rogerson for Poppy Wreath donation to RBL	35.00	0.00	35.00

v. Stephen Hartwell Grass Mowing Services for mowing churchyard	495.00	99.00	594.00
vi. R&G for mowing verges (September)	516.00	103.20	619.20
vii. Autela Payroll Services	48.32	9.66	57.98
viii. Cawleys for waste disposal of churchyard bin (September)	26.04	5.21	31.25
ix. Cawleys for waste disposal of churchyard bin (October)	26.04	5.21	31.25
x. Creaton Village Hall for room hire for meetings	TBC	TBC	TBC
xi. S & D Winter reimbursement for payment for printing – to be paid from Good Neighbours Scheme Grant	20.00	0.00	20.00
xii. Creaton Village Hall for Zumba classes – to be paid from Good Neighbours Scheme Grant	55.00	0.00	55.00
xiii. H Warren or Zumba classes – to be paid from Good Neighbour Scheme	375.00	0.00	375.00
xiv. Eon for street light maintenance	142.50	28.50	171.00
xv. N Power for electricity supply to street lights	386.09	19.30	405.39

c. List of Payments and Receipts to be Received and Bank Reconciliation up to 31st October 2023 to be approved

- 7. To Agree Application for a Faculty to Clean the War Memorial and Agree Any Other Actions**
- 8. To Receive Update on Neighbourhood Plan and Agree Any Actions**
- 9. To Receive Report on Annual Village Risk Assessment Walk and Agree Actions**
- 10. To Receive Update and Agree Actions Relating to Restaurant Door**
- 11. To Consider Cars Parked at Bottom of High Street and Brixworth Road**
- 12. To Receive Report on Litter Pick**
- 13. To Receive Update on Good Neighbour Funding**
- 14. To Consider Wilding Part of Churchyard**
- 15. To Agree Contents of Village Link Article**
- 16. To Agree Date for Budget Meeting**
- 17. To Note Next Meeting: Tuesday 9th January 2023 at 7.30pm.**
- 18. To Close the Meeting to Discuss Confidential Staff Matters**
- 19. To Agree Clerk's Annual Leave**
- 20. To Note National Clerk Increase in Pay Scales**

Signed: *Katrina Jones*

Katrina Jones, Clerk & RFO to Creaton Parish Council

Dated 09/11/2023