

**CREATON PARISH COUNCIL MEETING**  
**14<sup>TH</sup> MARCH 2023**  
**MINUTES**

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Email: creatonpc@gmail.com

**Minutes of the Creaton Parish Council Meeting**  
Held on **Tuesday 14<sup>th</sup> March 2023 at 7.30pm**  
at Creaton Village Hall

**Present:** Cllrs James Hill (Chairman), Ian Horne, Mitch Hunter and Chris Reading.

**In attendance:** Katrina Jones (Clerk), West Northants Council Cllrs Kevin Parker and Cllr Jonathan Harris and three members of the public.

**121. To Resolve to Accept Apologies for Absence:** It was **RESOLVED** to accept apologies from Cllr Winter and Cllr Watters. Apologies were also received from Cllr Atkinson and Cllr Doran.

**122. Declarations of Interest:** None.

**123. Public Forum:** Representatives of the Spratton Recreation Ground were present and they invited Creaton to join the celebrations they were planning for the Kings Coronation on Saturday 6<sup>th</sup> May.

A member of the public spoke to ask that the Parish Council support the continuation of the bus service. They also expressed concerns regarding the lack of availability of a current bus timetable from the operator. They asked the Parish Council to publicise the bus service to encourage its use.

WNC Cllr Jonathan Harris spoke regarding the bus service and the boundary consultation.

WNC Cllr Kevin Parker spoke regarding the boundary consultation and provided an update on WNC's budget position. He reported that building control was being brought back into WNC.

**124. To Confirm Minutes of Meetings:** It was **RESOLVED** to confirm the minutes of the Parish Council Meetings held on 10<sup>th</sup> January 2023 and 21<sup>st</sup> February 2023.as a true and accurate record and they were duly signed by the Chairman.

**125. Finance**

**Bank Balance on Bank Statement as at 28 February 2023:**

Nat West Business Reserve Account	0.00
Nat West Current Account	200.00
Unity Trust Current Account	<u>16,645.70</u>
	16,845.70

**Includes:**

**CIL Money received 17/04/2018 (Restrictions on Expenditure) 4251.71**

**a. Receipts****£**

i. Burial Fees	286.00
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**b. Payments for Approval:****£**

Payee	Cost	VAT	Total
i. Katrina Jones (Clerk salary and home use payment February)	684.49	0.00	684.49
ii. Katrina Jones (Clerk salary and home use payment March)	683.16	0.00	683.16
iii. HMRC for PAYE and NI	261.20	0.00	261.20
iv. Cawleys for bin collection	215.52	0.00	215.52
v. Northants CALC for Off to a Flying Start Course – Cllr Doran	44.00	8.80	52.80
vi. Katrina Jones (reimbursement for paper and printer ink) 16.81 and 11.99	28.80	0.00	28.80

It was **RESOLVED** to approve all of the above payments.

**c. To Receive List of Payments and Receipts and Approve Bank Reconciliation:** It was **RESOLVED** to defer this item until the next the meeting so it could be checked by the internal control councillor.

**6. To Consider Any Actions Regarding The Churchyard and War Memorial:** It was **RESOLVED** to obtain three quotes for cleaning the war memorial. It was noted that works had commenced in the closed churchyard which had been instructed by the Parochial Church Council and concerns raised regarding access for funerals, maintenance, mowing and bin collection, as well as possible damage which could be caused.

**127. To Agree Contents of Parish Council's Village Link Article:** It was noted that the deadline had fallen before the meeting and the article had already been submitted.

**128. To Receive Update and Agree Actions Regarding a Neighbourhood Plan:** Cllr Reading provided an update and the Clerk reported that WNC had been contacted to request a housing needs survey be carried out. It was agreed that a meeting would be arranged with neighbourhood plan consultants and three quotes would be sought. It was agreed that the Parish Council wanted to continue with a neighbourhood plan.

**129. To Consider Response to Boundary Review Consultation:** This item was deferred for further consideration and the deadline was noted as 15<sup>th</sup> May.

**130. To Agree Any Actions Regarding Damage to Village Green:** It was **RESOLVED** that the Clerk would contact Royal Mail to report the damage caused by a Royal Mail van to the village green and request that the damage is reinstated or is paid for as per the quote obtained from R & G.

**131. To Receive Highgate House update:** It was **RESOLVED** that the party complaining about the Parish Council's Facebook post would be asked whether they would prefer for matters to be left as they were with no statement being added to the existing post but that a copy of the proposed statement, as agreed at the last meeting, would not be provided to them in advance.

- 132. To Consider Litter Pick:** It was **RESOLVED** to hold a litter pick on 10<sup>th</sup> April and agreed that the Clerk would advertise this on the website.
- 133. To Agree Funding for Buses:** It was **RESOLVED** to contribute £1,000 towards continuing the bus service.
- 134. To Consider Any Actions Regarding Lights on Dog Walking Field:** Concerns regarding the lights on the dog walking field were noted and it was agreed that the Parish Council could not take any action regarding planning enforcement.
- 135. To Agree Commemorative plaque purchase:** It was **RESOLVED** to purchase a plaque for the playing fields to commemorate the late Reg Thomas up to a cost of £70.
- 136. To Note Next Meeting: Tuesday 9<sup>th</sup> May 2023 at 7.30pm:** It was noted that the Annual Parish Meeting would be held at 7pm on 9<sup>th</sup> May and the Annual Parish Council meeting at 7.30pm on 9<sup>th</sup> May.

Meeting closed at 9.23pm.