

CREATON PARISH COUNCIL ANNUAL MEETING

12TH SEPTEMBER 2023

AGENDA

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Email: creatonpc@gmail.com

To members of the Council: You are hereby summoned to attend the Annual Meeting of Creaton Parish Council at Creaton Village Hall, Teeton Lane, Creaton on Tuesday 12th September 2023 at 7.30pm for the purpose of transacting the business detailed below.

Members of the public & press are invited to attend and may address the Council at its Public Forum from 7.30 pm to 7.45 pm.

- 1. Apologies for Absence**
- 2. To Confirm Minutes of Meetings:** held on 11th July 2023
- 3. Declarations of Interest**
- 4. Public Forum:** 15 mins
- 5. Finance**

Bank Balance on Bank Statement as at 4th September 2023:

Unity Trust Current Account **18,054.34**

a. Receipts

£

Interest (July)	0.02
Burial Fee	100.00

b. Payments for Approval:

£

	Cost	Vat	Total
i. Katrina Jones (Clerk salary and home use payment July)	770.16	0.00	770.16
ii. Katrina Jones (Clerk salary and home use payment August)	763.36	0.00	763.36
iii. Katrina Jones (Clerk salary and home use payment September)	763.36	0.00	763.36
iv. HMRC (PAYE & NI)	13.60	0.00	13.60
v. Stephen Hartwell Grass Mowing Services for mowing churchyard	825.00	165.00	792.00
vi. R&G for mowing verges and green and hedge cutting (August)	595.00	119.00	714.00
vii. R & G for repair of village green	385.00	77.00	462.00
viii. R & G for mowing verges and green (July)	198.00	39.60	237.60
ix. Cawleys for waste disposal of churchyard bin	26.04	5.21	31.25

x. Village Link	100.00	0.00	100.00
xi. Spratton Parish Council for bus subsidy	1000.00	0.00	1000.00

c. List of Payments and Receipts to be Received and Bank Reconciliation up to 4th September 2023 to be approved

6. To Confirm Committees, Terms of Reference and Councillor Roles

7. To Consider Good Neighbour Scheme

8. To Consider War Memorial Cleaning

9. To Receive Update on Neighbourhood Plan

10. To Receive Update on The Green Repair and Claim to Royal Mail

11. To Agree Date for Annual Village Risk Assessment Walk

12. To Consider Any Matters Relating to New Restaurant

13. To Agree Contents of Village Link Article

14. Planning Matters:

a. Application No. 2023/6426/OUT

Proposal: Erection of new single dwelling in the grounds of existing dwelling (outline application all matters reserved expect access)

Location: Oak Cottage 12 Brixworth Road Creaton NN6 8NG

15. To Note Next Meeting: Tuesday 14th November 2023 at 7.30pm.

16. To Close the Meeting to Discuss Confidential Staff Matters

17. To Agree Clerk's Annual Leave

18. To Note Clerk's Appraisal and Agree Any Actions Arising

Signed: *Katrina Jones*

Katrina Jones, Clerk & RFO to Creaton Parish Council

Dated 07/09/2023