

CREATON PARISH COUNCIL MEETING
9TH MAY 2023
MINUTES

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Email: creatonpc@gmail.com

Minutes of the Creaton Parish Council Meeting
Held on **Tuesday 9th May 2023 at 7.30pm**
at Creaton Village Hall

Present: Cllrs James Hill (Chairman), Sylvia Winter (Vice- Chair), Ian Horne and Mitch Hunter.

In attendance: Katrina Jones (Clerk), West Northants Council Cllrs Cecile Irving-Swift and Jonathan Harris and two members of the public.

1. **Election of Chairman and Signing of Acceptance of Office Form by Chairman:** It was **RESOLVED** to elect Cllr James Hill as Chairman and he duly signed the acceptance of office form.
2. **Election of Vice Chairman:** It was **RESOLVED** to elect Cllr Sylvia Winter as Vice Chairman.
3. **Apologies for Absence:** It was **RESOLVED** to accept apologies from Cllr Reading and Cllr Watters. Apologies were also received from Cllr Atkinson.
4. **To Confirm Minutes of Meetings:** It was **RESOLVED** to confirm the minutes of the Parish Council Meetings held on 14th March 2023 and 4th April 2023 as a true and accurate record and they were duly signed by the Chairman.
5. **Declarations of Interest:** None.
6. **Public Forum:** West Northants Council Cllrs Jonathan Harris and Cecile Irving-Swift spoke about changes to the planning committee structure and reported on the boundary consultation.

A representative of Creaton Playing Field Association spoke about their grant application.

Ross Everson- Watts spoke about his application to become a parish councillor.

7. **To Fill Vacancy by Co-option:** It was unanimously **RESOLVED** to co-opt Ross Everson-Watts to fill the vacancy. The acceptance of office form was duly signed.
8. **Finance**

Bank Balance on Bank Statement as at 2nd May 2023:

Nat West Business Reserve Account	30.28
Nat West Current Account	200.00
Unity Trust Current Account	<u>28,000.06</u>
	28,230.34

a. Receipts

£

i. Precept	13,384.00
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b. Payments for Approval:

£

i. Katrina Jones (Clerk salary and home use payment March and April)	683.16 & 770.16
ii. Eon for street light maintenance	100.86
iii. Stephen Hartwell Grass Mowing Services for mowing churchyard (March and April) – 3 cuts at £198 each	594.00
iv. R&G for mowing verges and green	475.20
v. Autela for payroll services	71.58
vi. Npower for electricity supply (1 st October 2022 – 31 st March 2023)	591.93
vii. Village Link	100.00
viii. Cawleys for waste disposal of churchyard bin	59.64
ix. BHIB for insurance renewal	547.40
x. Creaton Playing Field Association	1000.00

It was **RESOLVED** to approve all of the above payments.

c. List of Payments and Receipts to be Received and Bank Reconciliation up to 31st March 2023 to be approved: It was **RESOLVED** to approve the bank reconciliation.

e. To Consider Internal Audit Report and To Approve Annual Governance and Accountability and Supporting Documents including Agreeing Dates for Exercise of Public Rights – To Be Signed By Chair and Clerk: The internal audit report was noted. It was **RESOLVED** to approve the AGAR Form and supporting documentation, and to agree the dates for the exercise of public rights.

9. To Agree Parish Council Insurance Renewal from quotes provided: It was noted that the Parish Council was in a three year term agreement and it was **RESOLVED** to approve the payment of £557.40.

10. To Confirm Committees, Terms of Reference and Councillor Roles: It was **RESOLVED** to defer this item to the next meeting.

11. To Review and Approve All Parish Council Policies and Regulations, Including Risk Assessment, Financial Regulations, Asset Register, Scheme of Delegation and Standing Orders: It was **RESOLVED** to re-adopt the Financial Regulations and Standing Orders without amendment. All policies, the asset register and the council's risk assessment were approved.

12. To Consider Grant Application from Creaton Playing Field Association: It was unanimously **RESOLVED** to award a grant of £1,000 to Creaton Playing Field Association.

13. To Consider Response to Consultations – WNC Health & Wellbeing Consultation and Boundary Consultation: It was **RESOLVED** that councillors could respond to this consultation as individuals if they wished.

14. To Agree Any Actions Regarding The Churchyard and War Memorial: It was agreed that the Clerk would pass on the quotes obtained to the history group.

15. **To Receive Update and Agree Actions Regarding a Neighbourhood Plan:** It was **RESOLVED** to appoint Neighbourhood Plan Consultants YourLocale and to go ahead with a Neighbourhood Development Plan.

16. **To Agree Contents of Village Link Article:** It was **RESOLVED** to include an item on the neighbourhood plan, the grant to the playing field association and on the appointment of a new councillor.

17. **Planning Matters:**

a. **Application No.** WND/2023/0205

Proposal: Variation of conditions 4,5, 9 and 11 of planning permission WND/2021/0883 (Demolition of existing commercial premises. Construction of two warehouses and new office facility. Construction of agricultural building (barn). Construction of 2.1m palisade fencing to southern and eastern boundary. Improvements to landscaping and sustainable drainage solutions.). Amendments in relations to pre-commencement and amendment to contamination, access and lighting

Location Land off Creaton Road, Creaton, Northamptonshire

It was **RESOLVED** to object to the above application.

b. **To Note:**

NOTIFICATION OF TREE WORK AT THORNEYCROFT 15 THE GREEN CREATON WEST NORTHAMPTONSHIRE NN6 8ND APPLICATION_TYPE INTENDED TREE WORK INCLUDES: T1 OAK - REMOVE (FELL) TO NEAR GROUND LEVEL: Noted.

18. **To Note Next Meeting: Tuesday 11th July 2023 at 7.30pm:** Noted.

Meeting closed at 9.40pm.