

CREATON PARISH COUNCIL MEETING

11TH JULY 2022

MINUTES

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Email: creatonpc@gmail.com

Minutes of the Creaton Parish Council Meeting Held on Tuesday 11th July 2022 at 7.30pm at Creaton Village Hall

Present: Cllrs James Hill (Chairman), Sylvia Winter (Vice Chairman), Ian Horne, Mitch Hunter, Ross Everson-Watts and Christopher Reading.

In attendance: Katrina Jones (Clerk) , West Northamptonshire Council Ward Councillor Kevin Parker and one member of the public.

19. **Apologies for Absence:** It was **RESOLVED** to accept apologies from Cllr Watters. Cllr Atkinson was absent. Apologies were also received from WNC ward councillors Jonathan Harris and Cecile Irving-Swift.
20. **To Confirm Minutes of Meetings:** It was **RESOLVED** to confirm the minutes of the Parish Council Meeting held on 9th May 2023 as a true and accurate record and they were duly signed by the Chairman.
21. **Declarations of Interest:** Cllr Hunter declared an interest in planning application 2023/5240/FULL item 36a.
22. **Public Forum:** The Royal British Legion poppy appeal organiser for Spratton advised that he was seeking volunteers in Creaton to go door to door to raise money for the poppy appeal. It was agreed that an item would be included in the Parish Council's village link article and on the Parish Council website.

WNC Cllr Kevin Parker spoke about planning changes that would come into effect on 1st July and reported that WNC were producing a newsletter which would be delivered to households twice a year. He also reported that the Annual Report had been published on the WNC website and that WNC consultations could be found on their website, including the latest one concerning Boniface House in Brixworth.

23. Finance

Bank Balance on Bank Statement as at 30th June 2023:

Nat West Business Reserve Account	30.36
Nat West Current Account	200.00
Unity Trust Current Account	<u>23,018.13</u>
	23,248.49

a. Receipts

£

Interest (April)	0.02
Interest (May)	0.03
Interest (June)	0.03

b. Payments for Approval:

£

	Cost	Vat	Total
i. Katrina Jones (Clerk salary and home use payment May)	770.16	0.00	770.16
ii. Katrina Jones (Clerk salary and home use payment June)	770.16	0.00	770.16
iii. Stephen Hartwell Grass Mowing Services for mowing churchyard (March and April) – 5 cuts at £198 each	825.00	165.00	990.00
iv. R&G for mowing verges and green	1,182.00	236.40	1,418.40
v. Autela for payroll services	48.32	9.66	57.98
vi. Npower for electricity supply (1 st April 2023 – 30 th June 2023)	364.67	18.23	382.90
vii. Eon for street light maintenance	142.50	28.50	171.00
viii. Cawleys for waste disposal of churchyard bin	26.04	5.21	31.25
ix. Northants CALC – Off to a Flying Start Course – Cllr Everson-Watts	48.00	9.60	57.60
x. Northants CALC – membership fee and internal audit fee	530.28	41.40	571.68
xi. I Horne – reimbursement for plaque	42.00	0.00	42.00
xii. Unity Trust Bank Service Charge	18.00	0.00	18.00
xiii. Cawleys for waste disposal of churchyard bin	31.54	6.31	37.85

It was **RESOLVED** to approve all of the above payments.

- c. List of Payments and Receipts to be Received and Bank Reconciliation up to 30th June 2023 to be approved:** The list of payments and receipts were noted. It was **RESOLVED** to approve the bank reconciliation up to 30th June 2023.
- 24. To Confirm Committees, Terms of Reference and Councillor Roles:** It was agreed to defer this item to the next meeting. Cllr Reading agreed to take over the burials role to assist the Clerk. Cllr Hunter agreed to take on the street lighting role.
- 25. To consider vegetation on church wall and agree any actions:** It was **RESOLVED** to request a quote from R & G to spray the vegetation on the wall and to proceed if the cost is less than £100.
- 26. To receive report on PLR meetings and Northamptonshire Talking:** Cllr Horne provided a report on his attendance at a meeting for Police Liaison Representatives and it was agreed that an item would be included in the Parish Council's village link article in addition to providing information on the Parish Council website.
- 27. To consider Good Neighbour Scheme:** Cllr Winter reported on funding available to hold an event and it was agreed that she would look into this further.

28. **To consider hedge on footpath to village shop:** It was **RESOLVED** that the Clerk would ask R & G to cut the Parish Council's hedge to fence height and would ask the preschool to cut their side.
29. **To consider any additional churchyard matters such as additional church wall repairs:** It was **RESOLVED** that the Clerk would write to the residents enquiring about the wall on their boundary and advise that the Parish Council does not believe it to be their responsibility.
30. **To consider uneven church path:** It was **RESOLVED** that this would be looked at as part of the village risk assessment walk.
31. **To consider overweight churchyard bin:** It was noted that a charge had been made for the bin being overweight and it was agreed to pay the charge. Cllr Hill agreed to contact the PCC.
32. **To consider Community Governance Review:** It was **RESOLVED** that the Parish Council did not wish to submit any comments as part of this consultation.
33. **To receive update and agree any actions regarding Neighbourhood Plan:** Cllr Reading provided an update and it was agreed that the next step was to set up a working group or advisory committee with six members. Cllr Hill agreed to be a member of the group and speak to other residents with a planning background. It was also agreed that an item would be included in the village link. Cllr Reading and Richard Hollingum were thanked for their work.
34. **To consider correspondence regarding buses:** Correspondence had been received requesting a bus shelter outside of the shop and on the Brixworth Road. It was agreed that this would be considered when the Parish Council next received some CIL money.
35. **To agree contents of village link article:** It was agreed to include items on: the poppy appeal; PLR report; the plaque for the late Reg Thomas; and the Neighbourhood Plan.
36. **Planning Matters:**
 - a. **Application No: 2023/5240/FULL**

Proposal: Single storey flat roof rear extension with lanterns. Remove existing window & build up opening, remove existing window , break out larger opening & fit new door to side elevation. Internal alterations.

Location: 27 Welford Road Creaton West Northamptonshire NN6 8NH

It was noted that this application had been approved by WNC.
37. **To Note Next Meeting: Tuesday 12th September 2023 at 7.30pm:** Noted.
38. **To Close the Meeting to Discuss Confidential Staff Matters:** It was **RESOLVED** to close the meeting.
39. **To Agree Clerk's Annual Leave:** It was **RESOLVED** to approve the dates of the Clerk's annual leave.

Meeting closed at 9.30pm.