

CREATON PARISH COUNCIL ANNUAL MEETING
11TH JULY 2023
AGENDA

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Email: creatonpc@gmail.com

To members of the Council: You are hereby summoned to attend the Annual Meeting of Creaton Parish Council at Creaton Village Hall, Teeton Lane, Creaton on Tuesday 11th July 2023 at 7.30pm for the purpose of transacting the business detailed below.

Members of the public & press are invited to attend and may address the Council at its Public Forum from 7.30 pm to 7.45 pm.

1. **Apologies for Absence**
2. **To Confirm Minutes of Meetings:** held on 9th May 2023
3. **Declarations of Interest**
4. **Public Forum:** 15 mins
5. **Finance**

Bank Balance on Bank Statement as at 30th June 2023:

Nat West Business Reserve Account	30.36
Nat West Current Account	200.00
Unity Trust Current Account	<u>23,018.13</u>
	23,248.49

a. Receipts

£

Interest (April)	0.02
Interest (May)	0.03
Interest (June)	0.03

b. Payments for Approval:

£

	Cost	Vat	Total
i. Katrina Jones (Clerk salary and home use payment May)	770.16	0.00	770.16
ii. Katrina Jones (Clerk salary and home use payment June)	770.16	0.00	770.16
iii. Stephen Hartwell Grass Mowing Services for mowing churchyard (March and April) – 5 cuts at £198 each	825.00	165.00	990.00
iv. R&G for mowing verges and green	1,182.00	236.40	1,418.40
v. Autela for payroll services	48.32	9.66	57.98
vi. Npower for electricity supply (1 st April 2023 – 30 th June 2023)	364.67	18.23	382.90
vii. Eon for street light maintenance	142.50	28.50	171.00
viii. Cawleys for waste disposal of churchyard bin	26.04	5.21	31.25

ix. Northants CALC – Off to a Flying Start Course – Cllr Everson-Watts	48.00	9.60	57.60
x. Northants CALC – membership fee and internal audit fee	530.28	41.40	571.68
xi. I Horne – reimbursement for plaque	42.00	0.00	42.00
xii. Unity Trust Bank Service Charge	18.00	0.00	18.00

c. List of Payments and Receipts to be Received and Bank Reconciliation up to 30th June 2023 to be approved

6. To Confirm Committees, Terms of Reference and Councillor Roles
7. To consider vegetation on church wall and agree any actions
8. To receive report on PLR meetings and Northamptonshire Talking
9. To consider Good Neighbour Scheme
10. To consider hedge on footpath to village shop
11. To consider any additional churchyard matters such as additional church wall repairs
12. To consider uneven church path
13. To consider overweight churchyard bin
14. To consider Community Governance Review
15. To receive update and agree any actions regarding Neighbourhood Plan
16. To consider correspondence regarding buses
17. To agree contents of village link article
18. Planning Matters:
 - a. Application No: 2023/5240/FULL

 Proposal: Single storey flat roof rear extension with lanterns. Remove existing window & build up opening, remove existing window , break out larger opening & fit new door to side elevation. Internal alterations.

 Location: 27 Welford Road Creaton West Northamptonshire NN6 8NH
19. To Note Next Meeting: Tuesday 12th September 2023 at 7.30pm.
20. To Close the Meeting to Discuss Confidential Staff Matters
21. To Agree Clerk's Annual Leave

Signed: *Katrina Jones*

Katrina Jones, Clerk & RFO to Creaton Parish Council

Dated 06/07/2023