

CREATON PARISH COUNCIL ANNUAL MEETING
9TH MAY 2023
AGENDA

Chairman: Councillor James Hill

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Email: creatonpc@gmail.com

To members of the Council: You are hereby summoned to attend the Annual Meeting of Creaton Parish Council at Creaton Village Hall, Teeton Lane, Creaton on Tuesday 9th May 2023 at 7.30pm for the purpose of transacting the business detailed below.

Members of the public & press are invited to attend and may address the Council at its Public Forum from 7.30 pm to 7.45 pm.

1. Election of Chairman and Signing of Acceptance of Office Form by Chairman
2. Election of Vice Chairman
3. Apologies for Absence
4. To Confirm Minutes of Meetings: held on 14th March 2023 and 4th April 2023.
5. Declarations of Interest
6. Public Forum: 15 mins
7. To Fill Vacancy by Co-option
8. Finance

Bank Balance on Bank Statement as at 31st March 2023:

Nat West Business Reserve Account	0.00
Nat West Current Account	200.00
Unity Trust Current Account	<u>28,000.06</u>
	28,200.06

a. Receipts

£

i. Precept	13,384.00
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b. Payments for Approval:

£

i. Katrina Jones (Clerk salary and home use payment March and April)	683.16 & 770.16
ii. Eon for street light maintenance	100.86
iii. Stephen Hartwell Grass Mowing Services for mowing churchyard (March and April) – 3 cuts at £198 each	594.00
iv. R&G for mowing verges and green	475.20
v. Autela for payroll services	71.58
vi. Npower for electricity supply (1 st October 2022 – 31 st March 2023)	591.93
vii. Village Link	100.00
viii. Cawleys for waste disposal of churchyard bin	28.38

- c. **List of Payments and Receipts to be Received and Bank Reconciliation up to 31st March 2023 to be approved**
 - e. **To Consider Internal Audit Report and To Approve Annual Governance and Accountability and Supporting Documents including Agreeing Dates for Exercise of Public Rights – To Be Signed By Chair and Clerk**
 - 9. **To Agree Parish Council Insurance Renewal from quotes provided**
 - 10. **To Confirm Committees, Terms of Reference and Councillor Roles**
 - 11. **To Review and Approve All Parish Council Policies and Regulations, Including Risk Assessment, Financial Regulations, Asset Register, Scheme of Delegation and Standing Orders**
 - 12. **To Consider Grant Application from Creaton Playing Field Association**
 - 13. **To Consider Response to Consultations – WNC Health & Wellbeing Consultation and Boundary Consultation**
 - 14. **To Agree Any Actions Regarding The Churchyard and War Memorial**
 - 15. **To Receive Update and Agree Actions Regarding a Neighbourhood Plan**
 - 16. **To Agree Contents of Village Link Article**
 - 17. **Planning Matters:**
 - a. **Application No. WND/2023/0205**
 - Proposal: Variation of conditions 4,5, 9 and 11 of planning permission WND/2021/0883 (Demolition of existing commercial premises. Construction of two warehouses and new office facility. Construction of agricultural building (barn). Construction of 2.1m palisade fencing to southern and eastern boundary. Improvements to landscaping and sustainable drainage solutions.). Amendments in relations to pre-commencement and amendment to contamination, access and lighting**
 - Location Land off Creaton Road, Creaton, Northamptonshire**
 - b. **To Note:**

NOTIFICATION OF TREE WORK AT THORNEYCROFT 15 THE GREEN CREATON WEST NORTHAMPTONSHIRE NN6 8ND APPLICATION_TYPE INTENDED TREE WORK INCLUDES: T1 OAK - REMOVE (FELL) TO NEAR GROUND LEVEL.
18. **To Note Next Meeting: Tuesday 11th July 2022 at 7.30pm.**

Signed: *Katrina Jones*

Katrina Jones, Clerk & RFO to Creaton Parish Council

Dated 03/5/2023